

Appendix B

MONTAGUE COUNTY SUBDIVISION PLATTING CHECKLIST
SECOND READING (FINAL)

Subdivision name: Holiday Access

| YES | NO | N/A | |
|-------------------------------------|--------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All information required for preliminary plat. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Lot and block numbers. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Street names, <i>must be pre-approved by 9-1-1 Coordinator.</i> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Acreage of each lot or parcel. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Name and address of Surveyor/Engineer. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Location and size of drainage structures. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Location, size, and proposed use of easements. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Incorporated City's Boundary/ETJ Note. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Servicing Utilities Note. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Certification from licensed professional engineer regarding utilities. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Restrictive covenants. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Tax certificates and rollback receipts if required. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Home Owner's Association Incorporation articles and by-laws (if applicable). |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Construction plans of roads and drainage improvements. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Receipt showing payment of preliminary plat fees. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Sign-off for TxDOT road access, if applicable. |

Appendices:

**FINAL CHECKLIST
(continued)**

Appendices:

| YES | NO | N/A | |
|-------------------------------------|--------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Appendix C (1) – Certificate of Dedication by Owner/subdivider/developer (when owner/subdivider/developer is an individual) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Appendix C (2) – Certificate of Dedication by Owner/subdivider/developer (when owner/subdivider/developer is a corporation) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Appendix D – Certificate of Recording (if applicable) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Appendix E – Water Supply Certificate |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Appendix F – Certificate of Surveyor |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Appendix G – Certificate of Engineer |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Appendix H – Certificate of OSSF Inspector's Approval |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Appendix I-Certificate of Road Maintenance (when roads are to be retained as private roads) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Appendix J – Certificate of County Road Maintenance Disclaimer |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Appendix K-Certificate of County Approval of Plat |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Appendix L-Permit to Construct Driveway in County RoW |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Appendix M-Lienholder's Acknowledgement |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Appendix N-Revision to Plat (if applicable) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Appendix O-Notice of Utility Installation in County RoW |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Appendix P-Plans and Specifications for Cattleguard (if applicable) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Appendix Q-Cross Section Road Standards |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Appendix R-Summary of Road Standards |

FINAL CHECKLIST
(continued)

Appendices:

YES NO N/A

Appendix S-Development Fees



Signature of Reviewer

11/21/2022

Date of Review

**ADDITIONAL REQUIREMENTS:
ALL ITEMS ON THIS CHECKLIST MUST BE IN THE HANDS OF THE COUNTY
JUDGE'S OFFICE NO LESS THAN THIRTY (30) DAYS PRIOR TO THE
COMMISSIONERS COURT HEARING DATE.**